

MERTON PRE-SCHOOL POLICIES
SPRING TERM 1ST 2025

POLICY	ADOPTED	MERGED with School	DISCARDED	DATE	REVIEW DATE	COMMENTS
About our childcare and early education						
Administration of Medicine						See Supporting Children's Medical Needs Policy
Animals and pets						
Breastfeeding						
Client access to records						
Confidentiality, recording and sharing information						
Death of a child on-site						
Early years practice policy						
E-safety						See Internet Policy
Face painting and mehndi						
Fire safety						See Fire Management Policy
Food for play and cooking activities						
Food safety and nutrition policy						See Food Policy
Health policy						
Implementation and review procedure						
Infection control						
Key person supervision						
Laundry area						
Looked after children						
Manual handling						
Menu planning and nutrition						
Oral health and healthy eating						
Health and safety						See H&S Policy
Prime time - arrivals and departures						

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Prime time - sleep and rest time						
Prime time - the role of the key person						
Privacy notice						See Privacy Notice
Promoting inclusion, equality and valuing diversity						See Equalities Policy
Record keeping						
Safeguarding children, young people and vulnerable adults						See Safeguarding & CP policies
Staff cloakrooms						
Staff personal safety						
Student placement						
Transfer of records						
Waiting list and admissions						
Introduction September 2024						
Accident and emergency treatment						See Supporting Children's Medical Needs Policy
Allergies and food intolerance						
Baby and child massage						
Children's bathroom/changing areas						
Complaints procedure for parents and service users						See Complaints Policy
Control of substances hazardous to health (COSHH)						See COSHH Risk Assessment
Deployment of volunteers and parent helpers						
Entrances and approach to the building						See Site Security Policy
Establishing children's starting points						
Festival (and other) decorations						
Food preparation, storage and purchase						

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Group rooms and corridors						
Identification, assessment and support for children with SEND						See SEN Information Report & SEND Policy
Incapacitated parent/carer						
Jewellery and hair accessories						See Home-School Agreement
Kitchen						
Life-saving medication and invasive treatments						See Supporting Children's Medical Needs Policy
Maintenance and repairs						
Meeting dietary requirements						
Missing child						See Safeguarding & CP policies
Outdoors						
Poorly children						
Prime time - intimate care and nappy changing						See Intimate Care Policy
Prime time - Snack times and meal times						
Prime time - Transition to school						
Promoting positive behaviour						See Behaviour Management Policies
Responding to safeguarding or child protection concerns						See Safeguarding & CP Policies
Short trips, outings and excursions						
Staff deployment						
Staff, volunteers and students						See Staff Conduct Policy
Threats and abuse towards staff and volunteers						See Parent Communication Policy including notices displayed
Visitor or intruder on the premises						See Safeguarding & CP Policies
Working in partnership with parents and other agencies						